



WALNUT ISLAND PROPERTY OWNERS ASSOCIATION

109 Faris Drive, P. O. Box 273 Grandy, North Carolina 27939

Email: WIPOA11@GMAIL.COM

Wipoagrandync.com

WIPOA Minutes October 12, 2019

Pledge

Prayer/Curtis

Forum: 5-minute time limit, must pre-register before the start of the meeting to speak.

Call to order: Don Raymond, Pat Watson, Ren DeCesare, Curtis Inge, Jack Foy, Skip Coleman (absent)

Quorum

Meeting to be conducted in orderly manner. You must be recognized before you can speak.

Board Minutes: Must be approved by the board before they can be posted or disseminated. Motion to approve Pat Second Ren

Treasurer Report: Must be approved by the board before they can be posted or disseminated. Motion to approve Don Second Curtis

Treasury Report: Pat Watson

Canals: Phil Hanna resignation/Reach out to Phil to see if Phil would stay on as Project Chairman for canal project.

Price list for aid in bidding from Quibble Engineering. Submit 3 bids, review 3 bids, conduct on site meeting. Total estimated cost \$2400.00. Board approved. Approved by Don, Pat, Ren, Curtis. Possible grant email address coley.cordeiro@ncdenr.gov. website WRDGP.

Roads: 1. Bids for mowing. Need to prepare bid contract for proper wording, and to ensure all areas needed to be mowed are covered. Curtis to start wording on mowing bids. Curtis still working on bid submission.

2. Curtis had suggested that blocking a drain, and installing a sump drain on Dolphin would help prevent and relieve the nuisance flooding. Curtis to obtain a parts and cost list to present to the board. Curtis waiting for Old Dominion cost for installing pole for electricity to sump pump. Curtis estimate cost to be around \$600.00. Project tabled until board hears answer from Old Dominion.

3. Berm project around canal on Mote, to help prevent nuisance flooding on Dolphin Ct. A minor permit is needed for this project. Curtis has materials for berm project. Motion to approve minor permit Don Second Pat. Board approved by Jack, Ren, Curtis, Don, Pat.

Old Business: 1. Bids on tree removal from canal at end of Coral and tree removal from Mote Canal: Received one bid for \$125 hour no longer than 5 hours: Bid approved by Curtis, Don, Pat, Ren. Contractor was called and tree at end of Coral has been removed from canal. Tree down on Mote has been removed.

2. Christmas gift program: Called School Counselor at Griggs Elementary School. School will send out needed sizes and wish list by Mid October. Need project chairman. Pam Maradis has accepted being project chairman. Still waiting for information from the school.

3. Community cleanup. Dumpsters will be placed in the community park on Holly Crescent on October Friday Oct 18th and be picked up Monday Oct 21. Please no bagged household thrash. Don called Emergency Management for Currituck County about remaining brush on Walnut Island BLVD. Brush has been removed by Currituck County.

4. Turning off Street Lights: Ren looking into 4 large power lights. Still need pole numbers and light locations. Curtis to continue to look into street lights.

5. Covenant Amendment preparations: Mobile home released petition has been found date Sept 6, 2001, releasing Mobile Section from paragraph 13 of the Restrictive Covenants.

A. Increase road fees to be able to receive enough monies to repairs or replace roads in a four-year time versus a ten-year time frame.

6. Laptop and printer for Treasurer: Jack to look at printer. Jack did recommend a laser printer for about \$109 from Walmart. Board approved new printer for Treasurer and obtaining a spare cartridge. Board approved Ren, Curtis, Don, Pat. Voted no Jack.

7. Renting clubhouse to non-members. Board in agreement about renting to non-members. Board will need to come up with a price, and procedure list for renting clubhouse. Jack to research fees to charge for clubhouse.

8. Repaving project. Board approved repaving project. Bid work areas includes Dolphin Court from the Inlet lane intersection to house number 105, and Inlet CT from the state maintenance end sign to 315 linear feet to the south. Cost \$32977.00. Board approved Don, Pat, Curtis, Ren, Jack.

9. Ren to check on missing street signs. Board approved buying 4 x 4 and bag of cement to replace street sign that was broken on Mallard Lane. Approved by Curtis second Ren. Replacing street sign on Shell drive will cost about \$70.00 to match missing sign.

New Business: Election of Officers: 1. Bylaws have a brief description of officers.

- a. President: New President Curtis Inge
- b. Vice President: Don Raymond
- c. Treasurer: Pat Watson
- d. Secretary: Ren DeCesare

Meeting Adjourn



BARNHILL CONTRACTING COMPANY

4704 North Croatan Highway, P.O. Box 1050
Kitty Hawk, North Carolina 27949-1050

PROPOSAL

GENERAL CONTRACTORS

(252) 261-2207 Phone • (252) 261-1093 Fax

Project/Workorder No. _____

PROPOSAL SUBMITTED TO Walnut Island POA	PHONE 757-560-0745	DATE 9-26-19
STREET	JOB NAME Walnut Island Paving (Dolphin Court)	
CITY, STATE AND ZIP CODE	JOB LOCATION Grandy, N.C.	
ATTENTION Curtis Inge	Cinge757@gmail.com	

We include the following work for Dolphin Court and a short section of Inlet Lane:

1. Sweep, tack coat, and resurface with 2" compacted thickness asphalt type S F 9.5 B

\$ 32,977.00

This work area includes Dolphin Court from the Inlet lane intersection to house #105; and Inlet Court from the state maintenance end sign to 315 linear feet to the south

PAYMENT TO BE MADE AS FOLLOWS:

MONTHLY ESTIMATES. NET UPON RECEIPT OF INVOICE WITH A 1-1/2% MONTHLY SERVICE CHARGE ON ACCOUNTS OVER THIRTY (30) DAYS PAST DUE WHICH IS AN 18% ANNUAL RATE.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized
Signature _____

Note This proposal may be
withdrawn by us if not accepted within 60 days

Acceptance of Proposal — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. Your project will not be scheduled until we receive your signed acceptance.

Signature _____

Date of Acceptance _____



QUICK AUTHORIZATION FORM

Company: **Quible & Associates P.C.**
Project: **Walnut Island Canal Dredge**
CAMA Major #23-19
To: **Walnut Island POA**
Name: **c/o Phil Hanna**
Address: **via email:**
phanna@cox.net

Authorization Order # 3
Project # _____
Authorization Date: August 22, 2019
Contract Date: TBD

You are hereby authorized to perform the following tasks.

Tasks are presented "a la carte" and may be performed individually or as authorized. SAV surveying will need to be coordinated with NC DCM

Description of Work

	Cost Code:	Amount
1. Prepare bid document and submit to three Marine Contractors		\$480.00
2. Obtain Bids/Answer Questions (CAMA Permit #23-19)		\$960.00
3. Conduct On-Site Meetings		\$960.00
4. Provide technical assistance to Walnut Island POA (hourly and outside of Scope @ \$120/hr.)		\$0.00

Notes: 1. Costs include preparation for, travel to, and attendance of up to three on site meetings.
2. Does not include preparation of any other State Permits. No other permits are deemed to be required based on current project scope.

This authorization is limited to the items specifically listed above.

Estimated Fees

Total **\$2,400.00**

Previous Authorization¹—Authorization totals are not reflective of invoices.

Amount of this Authorization

Running Total (Cumulative Auth.)

\$7,410.00

\$2,400.00

\$9,810.00

The Contract Time will be UNCHANGED.

The completion date will be UNCHANGED

The above not valid unless signed by both parties:

Contractor - Quible & Associates, P.C.

Accepted by Owner

Signature: _____

Signature: _____

Name: **Warren D. Eadus, P.G.**

Name: _____

Title: **President**

Title: _____

Date: **August 22, 2019**

Date: _____

Items Authorized (specify #, e.g. #1) _____

Agreement Conditions

This is a performance Agreement. Parties, hereto, agree that payment for services shall be made based upon completion of tasks outlined under Scope of Services, and shall not be conditioned upon an event, such as securing a permit, or another event. Statements for services rendered, through the 25th day of each month, will be presented for payment on the first day of the subsequent month. Each monthly statement amount shall be due and payable on or before the 15th day on the invoice month. Any unpaid balance aged 30 days or more shall be subject to a service charge of 1.5% per month until paid in full, including the service charge. This Agreement becomes a contract for professional services rendered between Quible and Client with the signature of an authorized representative below. Either party may terminate this Agreement upon written notice. Services performed within five (5) days of receipt of termination notice shall be entitled to payment of said services.

All files, documents, and original drawings, produced and generated by Quible, as required for the project, shall remain the property of Quible, with full copying and reproduction rights vested therein. Copies of all documents and drawings shall be issued, at the request of the Client, to the appropriate persons, corporations and agencies involved in the development of the project.